

Dollar Bay Tamarack City Area Schools **Electronic Resource Use Policy**

Dollar Bay-Tamarack City Area Schools have a variety of electronic resources and access to the Internet available for educational and informational purposes.

The Internet is a vast network of computer networks linking thousands of computers around the world used by educators, business, the government, the military, and other organizations. In schools and libraries it can be used to educate and inform the same way as learning resources such as books, magazines, videos, CD-ROM, and other informational sources. Students and staff can use the Internet to communicate with other schools, colleges and organizations and participate in distance learning activities. They are able to consult with experts; locate material; research subjects; learn concepts; meet their informational needs.

Because the Internet is a constantly changing environment it is impossible to predict with certainty what information students may locate. It is essential for each user of the Internet to recognize his/her responsibility in having access to vast services, sites, systems and people. The user is ultimately responsible for his/her actions in accessing the Internet.

Institutional Rights and Responsibilities

- Dollar Bay-Tamarack City Area Schools has the right to allocate resources in accordance with our District Mission Policy.
- Dollar Bay- Tamarack City Area Schools has the right to establish policies and procedures which govern the use and security of electronic resources, this may include disciplinary restriction of computer access.
- Dollar Bay-Tamarack City Area Schools has the right to review files to restore system integrity and to insure that the system is being used responsibly.
- Dollar Bay-Tamarack City Area Schools has a responsibility to respect the privacy of individuals whenever possible.
- Dollar Bay-Tamarack City Area Schools has a responsibility to provide equal access to all users of electronic data.
- Dollar Bay-Tamarack City Area Schools has a responsibility to train and support students and staff to effectively use information technology.

Individual Rights and Responsibilities

- Users access to electronic resources shall not be denied without just cause.
- All users have ownership rights over their own intellectual works.
- All users have the right to be informed of policies pertaining to the use of electronic resources.
- Each user is responsible for refraining from acts that waste time and resources or prevent others from using them.

-Each user is responsible for respecting the rights of privacy of other users; respecting the equipment, respecting the diversity of opinions; avoiding abusive language and complying with legal restrictions regarding the use of information resources as outlined in the Users Agreement and Code of Conduct.

-Each user will be required to read and understand the policies and procedures required by this school

-District pertaining to the use of electronic resources.

Users Agreement and Code of Conduct

Dollar Bay-Tamarack City Area Schools provide access to a wide collection of electronic resources. This agreement sets forth the conditions for the use of these resources. One of these resources is the Internet. The Internet links computer networks around the world giving users in our school district access to a wide variety of computer and information resources. In general, electronic traffic passes freely in a trusting atmosphere with a minimum of constraints. Dollar Bay-Tamarack City Area Schools provide open access to these local, national and international sources of information and collaboration vital to intellectual inquiry in a democracy. The Internet is defined as an extension of the library's resources and every user has rights and responsibilities, including the responsibility to respect and protect the rights of other users in our community and on the Internet. Users are expected to act in a responsible, ethical and legal manner in accordance with both the school and the library mission statements, code of conduct, policies of network access providers, and State and Federal laws.

All users of electronic resources in the Dollar Bay-Tamarack City Area schools will be held responsible for their actions and activity. Unacceptable uses of these resources will result in the suspension or revoking of these privileges. Some examples of such unacceptable use include, but are not limited to:

1. Using the electronic resources for illegal activity, including violation of copyright or other contracts, harassment or plagiarism.
2. Using the electronic resources of our school district for financial or commercial gain.
3. Degrading or disrupting equipment or system performance.
4. Vandalizing data of another user.
5. Wastefully using finite resources.
6. Gaining unauthorized access to resources or entities.
7. Invading the privacy of individuals.
8. Using an account owned by another user.
9. Posting personal communications without the original author's consent.
10. Posting anonymous messages or messages of a derogatory nature.
11. The knowing or inadvertent spread of computer viruses.
12. Deliberately sending, retrieving, or displaying, text or graphics which may reasonably be construed as obscene or abusive.

Disciplinary Action

Discipline will be based on the severity and frequency of the offense.

1. A student/user may be suspended from all computer equipment at the Dollar Bay- Tamarack City Area Schools for a period of up to one year.
2. A student/user may be required to make full financial restitution.
3. A student/user may be banned from access to the Internet.
4. A student may be suspended from school.
5. A student/user may be denied use of school and library computers.

I, the undersigned, understand and abide by the Dollar Bay-Tamarack City Area Schools Users Agreement and Code of Conduct for electronic resources. I further understand that any violation of the policies above is unauthorized, unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, and disciplinary action and/or appropriate legal action may be taken.

Student/User Signature _____ Date _____

_____ YES, I grant permission for my daughter or son to access networked computer services such as electronic mail and the Internet. I understand that some materials on the Internet may be objectionable, and accept the responsibility for guidance of Internet use for my child to follow when selecting, sharing, or exploring information and media.

Parent Signature _____ Date _____